

BOARD OF BOILER RULES

BYLAWS

ARTICLE I NAME

The name of this Board shall be the Washington State Board of Boiler Rules/

ARTICLE II PURPOSE

The Board is organized to make definitions, rules and regulations for boiler and unfired pressure vessels, exercising any of the powers enumerated in [Chapter 70.79 RCW](#) and [Chapter 296-104 WAC](#), without discrimination, to maintain standards as established by the State of Washington.

ARTICLE III MEMBERSHIP

Membership of the Board shall be as defined in [RCW 70.79.010](#).

ARTICLE IV ELECTION OF CHAIRPERSON

The Board shall elect (by written ballot or voice vote) one of its members by simple majority to serve as chairperson for one year, or until their successor is elected at the Annual November meeting.

The elected chairperson shall assume the office at the close of the Board business session in November of each year.

ARTICLE V DUTIES OF OFFICERS

The Chairperson shall:

Preside at all meetings, functions, and affairs of the Board; act as Spokesperson for the Board outside of Meetings; appoint all Standing and Special Committee members and designate the chairperson; serve as Ex-officio member to all committees; exercise supervision over all affairs of the Board.

In the event the Chairperson cannot preside at a meeting, the most senior member of the Board shall serve as interim Chairperson.

The Chief Boiler Inspector from the Department of Labor and Industry shall serve as Secretary to the Board without vote per [WAC 296-104-010](#).

The Secretary shall:

Keep a record of the minutes of all meetings; submit all information to the Board Members twenty (20) days prior to the regular Board Meeting for all business to be reviewed or acted on by the Board. Business information received after the prescribed twenty (20) day period may be considered if time permits or scheduled for the next regular Board Meeting.

For all variance requests, include a copy of the cover letter and supporting information (clearly outlining the variance procedure and RCW/WAC effected) issued by the State to the requester with the submitted variance request.

ARTICLE VI MEETINGS

Board Meetings shall be held in January, March, May, September and November in accordance with [WAC 296-104-015](#).

The Board shall schedule the dates, times and places of the next years Board Meetings and quarterly exams by the November meeting.

The Board may meet the day prior to the regular Board Meeting to conduct a work study session, and at such other times the Chairperson may deem advisable.

In accordance with the Open Public Meeting Act as stated in [RCW 42.30.020](#), and [RCW 42.30.030](#), all meetings of the Board regarding policies affecting the public shall be open to the public.

ARTICLE VII QUORUM

A quorum for a regular or special meeting of the Board shall be a simple majority of the Board Members.

ARTICLE VIII PARLIAMENTARY AUTHORITY

The Rules contained in Robert's Rules of Order Newly Revised, shall govern this Board in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

Legal Counsel to the Board shall be the Washington State Attorney Generals Office.

ARTICLE IX AMENDMENTS

The Bylaws may be amended by a two-thirds vote of the Board provided the amendment has been read at the previous meeting or mailed to the Board Members 20 days prior to the Meeting at which the voting will occur.

ARTICLE X ADOPTION AND EFFECTIVE DATE

These Bylaws have been duly adopted by unanimous vote of the entire Board of Boiler Rules and shall become effective upon ratification by the members.

Dated this _____ day of _____, 2004

Steven Bacon
Owner/User Representative

Craig Hopkins
Mechanical Engineer RPE

Faye Dietz
Manufacturer's Representative

Kenneth Eshleman
Insurance Company
Representative

Steve Prideaux
Boiler Pressure Vessel Representative